

Information on processing of personal data

Personal data Controller

The Controller of your personal data is:

Asseco Data Systems S.A. seated in Gdynia
ul. Podolska 21
81-321 Gdynia
KRS No: 0000421310

You can contact us:

- by post (traditional mail), writing to the address indicated above
- by e-mail at: kontakt@assecods.pl
- by phone: +48 22 52 58 601

Data Protection Officer

We have appointed a Data Protection Officer whom you can contact:

- by post (traditional mail), writing to the address:
Asseco Data Systems S.A. Biuro w Łodzi
ul. Narutowicza 136
90-146 Łódź
- by e-mail at: IOD@assecods.pl
- by phone: +48 42 675 63 60

Objectives and legal basis of the processing

We will process your personal data in order to:

- enable the efficient use of Certum services (Art. 6 sec. 1 letter of the Regulation¹).

Data retention period

Your personal data will be retained for a period pursuant to the provisions of the Act of 5 September 2016 on Trust Services and Electronic Identification.

Recipients of personal data

In accordance with applicable personal data protection laws, your personal data:

- may be transferred to entities to whom we outsource data processing services, including IT, accounting and financial service providers. Such entities process data on the basis of an agreement with us and only in accordance with our instructions,
- may be transferred to entities that are entitled to receive them under applicable law.

Your rights in relation to the processing of personal data

You have the following rights related to the processing of personal data:

- the right to access your personal data,
- the right to request rectification of your personal data,
- the right to transfer the data,

¹ Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU L of 2016 No. 119, p. 1 and OJ EU L of 23.05.2018, No. 127, p. 2)

- the right to demand deletion of your personal data, pursuant to the conditions set out in Art. 17 of the Regulation,
- the right to demand limitation of the processing of your personal data, pursuant to the conditions set out in Art. 18 of the Regulation,

All of the above rights can be exercised by submitting a request at:

<https://www.daneosobowe.assecods.pl>

or by writing to the Data Protection Officer's e-mail address:

IOD@assecods.pl

Right to lodge a complaint

You have the right to lodge a complaint with the President of the Office for Personal Data Protection (to the address: Stawki 2, 00-193 Warszawa), when you consider that the processing of your personal data violates the provisions of the Regulation.

Transfer of personal data to third countries

Your personal data are retained on servers located in the European Union; however, due to Asseco Data Systems S.A.'s use of cloud solutions provided by Microsoft, they may be transferred – on the basis of standard data protection clauses – to a third country. Microsoft's standard contractual clauses in line with the templates approved by the European Commission are available at the following address: <https://www.microsoft.com/en-us/licensing/product-licensing/products.aspx> in the Online Services Terms (OST) section.

Requirement to provide personal data

Providing personal data is voluntary, however, failure to provide data will result in the impossibility of creating an account in the Certum system and using the related features.

Automatic data processing and profiling

Your data will not be processed automatically and will not be subject to profiling.